

Bishops Hull Parish Council



MINUTES OF THE ANNUAL MEETING OF BISHOPS HULL PARISH COUNCIL

Held at The Bishops Hull HUB on THURSDAY 7th MAY 2026

Members Present:

Cllr T Taylor – Chairman	Cllr J Hunt – Parish and Somerset
Cllr B Fernandes	Cllr N Fernandes
Cllr H Harper	Cllr R Reed
Cllr M Trout	Cllr M Turner

Also Present: Helen McGladdery – Clerk and RFO, 1 member of the public and SC Cllr Ellis

“HAVE YOUR SAY”: - An open 15-minute session where residents may raise items of local concern and to receive the Somerset Councillors reports

The resident advised he was attending the PC meeting as he has a local interest and offered his support volunteering

SC Cllr Ellis – gave a verbal report about Taunton wide issues, SEND backlog and SC's poor financial management rating, work being done to bring this to a satisfactory standard.

SC Cllr Hunt – gave a verbal report about upcoming road marking changes in the Parish for safety reasons, outside Cavalier House and on the bend at the top of Bishops Hull Hill. He had a meeting with the Bishops Hull Cricket Club and they shared plans to install higher nets; Cllr Hunt has written to the Playing Fields Trust to raise his concerns for public safety until this work is completed. A query was raised about Netherclay footbridge and Cllr Hunt advised it is top of the list at SC for work to be completed but a problem tree is holding up the work.

Meeting starts 7.35pm

815. To receive apologies for absence and approve reasons given

Cllr J Emmott - holiday
Cllr J Wilson – work commitment
Cllr P Hopkins – Personal reasons

816. Declaration of Interest not already recorded

None

817. To Agree Minutes of Parish Council meeting held on Thursday 7th May 2026

The minutes of the meeting were agreed as a true and accurate record of the meeting and signed by the Chairman

Action: The Clerk to add the minutes to the website

818. Planning – To receive the planning panel report on planning applications received:

05/26/0010/T - Notification to fell one eucalyptus tree and one Indian Bean Tree and to reduce one bay tree by 50% within Bishops Hull Conservation Area at Rokeby, Bishops Hull Road –

Previously Resolved: All tree applications – “To support the comments of the Arbicultural Officer”

819. Kinglake

To receive update on transfer of land from Persimmon to PC

The PC solicitor advised that further searches are required prior to the transfer taking place.

Update on actions to be carried

Action: Bin locations need to be identified and a quote requested from SC for emptying

To agree bank accounts for reserves

Defer until funds received

820. Devolution – Bishops Hull Play Park

To receive latest update from The Playing Field Trust on the land transfer of the play park from Somerset Council

Ownership of The playing field has now been transferred from SC to the Playing Fields trust. The transfer of the play park can now proceed

Resolved: Members approved the plan for transfer (see attached outlined in red)

Actions:

1. The Clerk to seek clarification as to who is liable for the play park until the transfer goes through
2. The Clerk to advise SC and PC solicitors that the map was approved

To discuss any further actions required prior to transfer

None

821. Bishops Mead

To adopt illegal encampment procedures

Resolved: Members adopted the procedures to be carried out if an incident of an illegal encampment occurred on PC land.

Actions:

1. The Clerk to add to the website
2. The Clerk to forward a copy to HUB and Trust for information if an encampment occurred on their land

3. Enrol Cllr Hunt and Cllr Fernandes in SALC Gypsy, Roma and Traveller History event

To receive update from SC on request to install handrail on steps from playing fields to Gillards

No further updates

Action: The Clerk to escalate to SC Parishes inbox

822. Financial Matters

Detail of Receipts and Payments since previous meeting

Receipts:

BH HUB loan repayment	£917.69
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Burke	£30.00
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Payments:

Service charge	£7.00
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mobile phone - May	£9.19
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Gallagher Insurance	£632.43
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BHPF trust Grant	£1,000.00
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SLCC membership	£158.00
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SALC Membership	£1,354.27
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Gerald Eysers - April	£18.00
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BH HUB May	£30.00
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HMRC - May	£463.55
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PWLB - HUB loan	£917.69
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SC Pensions - May and April adjustment	£506.15
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H McGladdery May expenses	£12.04
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The Clerks May salary was paid in this period

Invoices to be approved

Carly Press June CN	£220.00
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Parsons – April	£332.02
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Parsons – May	£332.02
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Gerald Eysers – May	£45.00
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Parish Online – Mapping	£216.00
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Parish Online – Website	£468.00
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Jill Larcombe – Internal Audit	£55.00
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Action: The Clerk to arrange the payments

To receive budget to spend monthly report - attached

To approve the internal audit report

Resolved: Members approved the internal audit report which showed no matters of non-compliance. It highlighted the financial regulation need updating

Actions:

1. The Clerk to add to the website
2. The Clerk to revise the financial regulations

823. Annual Audit – to approve the Annual Governance statement for 2025/26

Resolved: The Annual Governance Statement was approved by Members and signed by the Clerk and Chair

Action:

1. The Clerk to add to the website
2. The Clerk to submit to the external auditor

824. Annual Audit

To approve the 2025/26 annual accounts

Resolved : The Accounts were approved

Action: The Clerk to add to the website

To approve the accounting statement for 2025/26

Resolved: The Clerk presented the Accounting Statement to Members, this has been checked by the internal auditor and was signed by the Chair

Action:

1. The Clerk to add to the website
2. The Clerk to submit to the external auditor

825. Governance

To receive update on applying for The NALC Local Council's awards scheme

No further update

To adopt the amended reserves policy

Defer – pending decision on Kinglake funds

826. Clerks Report which will include all matters arising from previous minutes and items of interest

The Clerks report was distributed to Members detailing minute actions

827. Parish maintenance:

To agree any areas requiring additional maintenance

Councillors highlighted concerns over residents vegetation in Mountway Road, the Clerk has already written to the resident and will now report to Highways, as it blocks the pavement causing users to walk in the road on the bus route.

Actions:

1. The Clerk to report to Highways
2. Cllr N Fernandes will check known locations for overgrown vegetation issues and report back to The Clerk

Update on compost heap removal

The Chair advised the post will be removed and replaced at the entrance to the play park, compost heap will be removed (funded by Playing Fields Trust and Hub) Brookridge timber will make and install new compost bins for the gardening club FOC.

To discuss cleaning of the War memorial

Members agreed to get the war memorial cleaned.

Action: The Clerk to obtain quotes

828. Update on Parish Council proposal to reduce speed limits on A38

To receive latest update from Kate Brown – SC

The scheme is being finalised and should be implemented in the coming months, the PC was advised that illuminated bollards needed to be removed, Councillors raised concerns as to who will be invoiced for this.

829. Suggested items from Councillors for inclusion in next meeting

- Updated financial regulations
- Planting
- Kinglake
- Play Park
- Reserves policy

830. Date of next meeting: Parish Council meeting Thursday 2nd July 7pm at Bishops Hull HUB

Meeting closed: 8.20pm

Tony Taylor – Chair.....

Attachments:

1. Budget to spend report
2. Outline plan of play park

Budget to spend report

RECEIPTS	Actual		Budget	Variance	
Precept	£ 38,000.00		£ 76,000.00	-£ 38,000.00	
Interest	£ -		£ 1,000.00	-£ 1,000.00	
Community News	£ -		£ 3,055.00	-£ 3,055.00	
Allotments	£ 75.00		£ 815.00	-£ 740.00	
Loan	£ 1,835.38		£ 1,835.38	£ -	
Grants	£ -		£ -	£ -	
CIL Payments	£ -		£ -	£ -	
Vat refund	£ -		£ -	£ -	
Total Receipts	£ 39,910.38		£ 82,705.38	-£ 42,795.00	
PAYMENTS					6 months costs
VAT	£ 55.34		£ -	£ 55.34	
Clerks salary	£ 4,096.17		£ 31,500.00	-£ 27,403.83	-£ 13,701.92
Pension Contributions	£ 916.16		£ 5,638.50	-£ 4,722.34	-£ 2,361.17
Clerks allowance	£ -		£ 350.00	-£ 350.00	-£ 175.00
Establishment costs	£ 104.17		£ 1,000.00	-£ 895.83	-£ 447.92
Local amenities	£ -		£ 4,000.00	-£ 4,000.00	-£ 2,000.00
Supporting local groups	£ 2,000.00		£ 3,000.00	-£ 1,000.00	-£ 500.00
Allotments	£ 72.00		£ 1,000.00	-£ 928.00	-£ 464.00
Community news	£ 190.00		£ 3,055.00	-£ 2,865.00	-£ 1,432.50
Audit (Establishment cost)	£ -		£ 750.00	-£ 750.00	-£ 375.00
Insurance (Establishment cost)	£ 1,264.86		£ 1,500.00	-£ 235.14	-£ 117.57
CIL funds	£ -		£ -	£ -	£ -
Local services	£ -		£ 6,500.00	-£ 6,500.00	-£ 3,250.00
137	£ -			£ -	£ -
Membership	£ 3,024.54		£ 1,750.00	£ 1,274.54	£ 637.27
Loan	£ 1,835.38		£ 1,835.38	£ -	£ -
Training	£ -		£ 500.00	-£ 500.00	-£ 250.00
Footpath maintenance	£ -		£ 1,000.00	-£ 1,000.00	-£ 500.00
Rospa play inspection			£ 1,000.00	-£ 1,000.00	-£ 500.00
Playground repairs			£ 2,500.00	-£ 2,500.00	-£ 1,250.00
Speed indicator device	£ -		£ 500.00	-£ 500.00	-£ 250.00
Bishops Mead	£ 276.68		£ 8,000.00	-£ 7,723.32	-£ 3,861.66
Play Equipment	£ -		£ 5,000.00	-£ 5,000.00	-£ 2,500.00
Elections			£ 1,250.00		
Planting			£ 300.00		
Total Payments	£ 13,835.30		£ 81,928.88	-£ 66,598.92	-£ 24,937.80
Surplus / Defecit	£ 26,075.08				

2.Outline plan play park

