

Bishops Hull Parish Council



MINUTES OF THE ANNUAL MEETING OF BISHOPS HULL PARISH COUNCIL

Held at The Bishops Hull HUB on THURSDAY 7th MAY 2026

Members Present:

Cllr T Taylor – Chairman	Cllr J Hunt – Parish and Somerset
Cllr J Emmott	Cllr H Harper
Cllr P Hopkins	Cllr M Trout
Cllr M Turner	Cllr J Wilson

Also Present: Helen McGladdery – Clerk and RFO

8.30pm Before the meeting started a resident arrived and requested to speak. At the Chair's discretion they were permitted to speak. They raised concerns that they had not received delivery of the Community news for the last two months. The Clerk reiterated that this matter was being looked into, as the resident had emailed the Clerk earlier in the week, the Clerk advised she was making enquiries as the newsletters are distributed by volunteers, (so delivery not guaranteed) she had already passed on an electronic copy and advised paper copies were available at the shop. The resident continued to complain and make slanderous comments about The Parish Council, it's Members and the Clerk, therefore they were asked to leave the meeting.

Action: The Clerk to make contact with the police to seek advice as multiple liable and abusive emails have been received over many years from this resident.

Meeting start :8.45pm

AGENDA

800.Election of Chair and Vice Chair

Resolved: Following a unanimous vote Mr Tony Taylor was elected as Chair and Mr John Hunt as Vice Chair. The relevant paperwork was signed

Action: The Clerk to return the paperwork to SC

801.To receive apologies for absence and approve reasons given

Cllr R Reed – Medical reasons

Cllr B Fernandes - TTC Mayoral making service

Cllr N Fernandes - TTC Mayoral making service
802.Declaration of Interest not already recorded
None

803.To Agree Minutes of Parish Council meeting held on Thursday 2nd April 2026

The minutes of the meeting were agreed as a true and accurate record of the meeting and signed by the Chairman

Action: The Clerk to add the minutes to the website

804.Planning – To receive the planning panel report on planning applications received:

05/26/0008 - Demolition of conservatory and erection of a single storey extension at 2 Morgans Rise, Bishops Hull

Resolved: No Comment

05/26/0009/T - Notification to fell one cedar tree and to carry out management works (crown-reduce by 2 metres height and 3 metres spread on north and south sides) to one oak tree within Bishops Hull Conservation Area at St Peter and St Paul Church, Bishops Hull Hill, Bishops Hull

Resolved: To support the comments of the Arbi cultural officer

Action: The Clerk to submit the response

805.Kinglake

To receive update on transfer of land from Persimmon to PC

The Chair, Vice Chair and Clerk have signed the transfer document and forwarded along with the S106 demand notice to PC solicitor. PC solicitor advised she is awaiting final information from Persimmon and then the transfer will complete

Action: The Clerk to contact Persimmon, as no grass cutting or bin emptying has been carried out

Update on actions to be carried out and to approve risk assessment

Risk assessment completed by Clerk and approved by Members

Safety inspection template prepared and SC lined up to carry out monthly inspections

Parsons Landscapes lined up to carry out grass cutting

Action:

1. Clerk to contact Parsons to advise transfer is imminent
2. Clerk to contact SC for bin emptying quote

To agree bank accounts for reserves

Deferred

Action: Add to June agenda

806.Devolution – Bishops Hull Play Park

To receive latest update from The Playing Field Trust on the land transfer of the play park from Somerset Council

SC solicitor advised the transfer of the playing field to the Trust should complete this month then the play park transfer to the PC can proceed

To discuss any further actions required prior to transfer

None

807. Bishops Mead

To receive update on response from SC to request to install drainage measures to prevent mud on paths in Bishops Mead

SC inspected and closed the case.

To receive update from SC on request to install handrail on steps from playing fields to Gillards

The Clerk has chased SC for a response but none received

Action: The Clerk to contact SC again

808. Financial Matters

Detail of Receipts and Payments since previous meeting 2025/26

Receipts

Allotments £70.00

Payments:

Service charge £7.00

2026/27

Receipts

Allotments £45.00

SC Precept £38,000.00

Payments:

Mobile phone - April £9.19

Carly Press - May £190.00

BH HUB April £30.00

Gerald Evers – Allotments March £54.00

Parsons – Bishops Mead March £332.02

SC Pensions - April £410.01

HMRC _ April £441.56

H McGladdery April Expenses £6.75

The Clerks April salary was paid in this period

Invoices to be approved

SLCC Membership (see below)

SALC Membership (see below)

Gerald Evers – Allotments – April £14.00

Action: The Clerk to arrange the payments

To receive budget to spend monthly report -attached

To approve the Insurance renewal quote

Resolved: It was agreed to proceed with cover to include play equipment cover at a cost of £632.43 per annum

Action: The Clerk to arrange the cover

To discuss grant request from Bishops Hull Playing Fields Trust

Resolved: Members agreed to support the Playing Fields Trust with a support grant to assist with grass cutting fees. In addition The Clerk will request information to help the Trust promote the hire of the pavilion and field to help increase their income.

Action:

1. The Clerk to advise the PTF of the decision and make the payment
2. The Clerk to promote how to hire the pavilion and playing fields on Facebook

To approve renewal of SALC membership for 2026/27

Resolved; Members agreed to renew SALC membership at a cost of £1354.27

Action: The Clerk to make the payment

To approve renewal of SLCC membership for 2026/27

Resolved; Members agreed to renew SLCC membership at a cost of £158.00

Action: The Clerk to make the payment

809.Governance

To receive update on applying for The NALC Local Council's awards scheme

Deferred

Action: The Clerk to add to the June agenda

To adopt new IT policy and Data Audit

Following feedback from Councillors the Clerk presented the original NALC template IT policy and a simplified version, along with the data audit

Resolved: Cllrs agreed to adopt the simplified IT policy and data audit

Action: The Clerk to add the policies to the website

To adopt the amended reserves policy

Deferred

Action: The Clerk to add to the June agenda

To adopt vexatious complaint policy

Resolved: The Vexatious policy was adopted

Action:

1. The Clerk to add the policy to the website
2. The Clerk to implement the policy when required

810.Clerks Report which will include all matters arising from previous minutes and items of interest

The Clerks report was distributed to Members detailing minute actions

811.Parish maintenance:

To agree any areas requiring additional maintenance

Resolved: The Clerk to arrange a safety inspection and maintenance of all PC benches

Action: The Clerk to contact Trevor Parsons

Update on compost heap removal

The compost heap will now be removed via the play park entrance, final details to be confirmed

To discuss cleaning of the War memorial

Deferred

Action: The Clerk to add to the June agenda

812.Update on Parish Council proposal to reduce speed limits on A38

To receive latest update from Kate Brown - SC

Works order has been prepared, which will be submitted in the coming weeks. Works will be planned for June.

813.Suggested items from Councillors for inclusion in next meeting

- Year-end account
- Audit
- Local Council awards scheme update
- Reserves policy
- War Memorial cleaning
- Illegal encampment procedures

814.Date of next meeting: Parish Council meeting Thursday 4th June 7pm at Bishops Hull HUB

Meeting closed: 9.30pm

Tony Taylor – Chair.....

Attachment – Budget to spend report

Budget to spend report

RECEIPTS	Actual	Budget	Variance	
Precept	£ 38,000.00	£ 76,000.00	-£ 38,000.00	
Interest	£ -	£ 1,000.00	-£ 1,000.00	
Community News	£ -	£ 3,055.00	-£ 3,055.00	
Allotments	£ 45.00	£ 815.00	-£ 770.00	
Loan	£ -	£ 1,835.38	-£ 1,835.38	
Grants	£ -	£ -	£ -	
CIL Payments	£ -	£ -	£ -	
Vat refund	£ -	£ -	£ -	
Total Receipts	£ 38,045.00	£ 82,705.38	-£ 44,660.38	
				6 months costs
PAYMENTS				
VAT	£ 55.34	£ -	£ 55.34	
Clerks salary	£ 2,019.63	£ 31,500.00	-£ 29,480.37	-£ 14,740.19
Pension Contributions	£ 410.01	£ 5,638.50	-£ 5,228.49	-£ 2,614.25
Clerks allowance	£ -	£ 350.00	-£ 350.00	-£ 175.00
Establishment costs	£ 45.94	£ 1,000.00	-£ 954.06	-£ 477.03
Local amenities	£ -	£ 4,000.00	-£ 4,000.00	-£ 2,000.00
Supporting local groups	£ -	£ 3,000.00	-£ 3,000.00	-£ 1,500.00
Allotments	£ 54.00	£ 1,000.00	-£ 946.00	-£ 473.00
Community news	£ 190.00	£ 3,055.00	-£ 2,865.00	-£ 1,432.50
Audit (Establishment cost)	£ -	£ 750.00	-£ 750.00	-£ 375.00
Insurance (Establishment cost)	£ -	£ 1,500.00	-£ 1,500.00	-£ 750.00
CIL funds	£ -	£ -	£ -	£ -
Local services	£ -	£ 6,500.00	-£ 6,500.00	-£ 3,250.00
137	£ -		£ -	£ -
Membership	£ -	£ 1,750.00	-£ 1,750.00	-£ 875.00
Loan	£ -	£ 1,835.38	-£ 1,835.38	-£ 917.69
Training	£ -	£ 500.00	-£ 500.00	-£ 250.00
Footpath maintenance	£ -	£ 1,000.00	-£ 1,000.00	-£ 500.00
Rospa play inspection		£ 1,000.00	-£ 1,000.00	-£ 500.00
Playground repairs		£ 2,500.00	-£ 2,500.00	-£ 1,250.00
Speed indicator device	£ -	£ 500.00	-£ 500.00	-£ 250.00
Bishops Mead	£ 276.68	£ 8,000.00	-£ 7,723.32	-£ 3,861.66
Play Equipment	£ -	£ 5,000.00	-£ 5,000.00	-£ 2,500.00
Elections		£ 1,250.00		
Planting		£ 300.00		
Total Payments	£ 3,051.60	£ 81,928.88	-£ 77,382.62	-£ 30,329.65
Surplus / Defecit	£ 34,993.40			