

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL
Held at Bishops Hull Hub on THURSDAY 6th November 2025

Members Present:

Cllr T Taylor – Chairman Cllr J Hunt – Parish and Somerset
Cllr J Emmott Cllr R Reed
Cllr M Trout Cllr J Wilson

Also Present: Helen McGladdery – Clerk and RFO and one member of the public

Have Your Say

Cllr Ellis – Submitted a report detailing new height barriers at P&R, Council tax support, current consultations and key events in Taunton.

Cllr Hunt – gave a verbal report detailing P&R new height barriers, Silk Mills roadworks for new Staplegrave development, Hub gardening club is looking for volunteers, Bishops Mead tree dead wooding completed, double yellow lines now installed on Waterfield Drive.

Meeting starts 7.20pm

726. To receive apologies for absence and approve reasons given

Cllr N Fernandes – Medical reasons
Cllr B Fernandes – Medical reasons
Cllr H Harper – Medical reasons
Somerset Cllr Ellis – attending another meeting

727. Declaration of Interest not already recorded

Cllr Hunt – agenda item 731 as he is a trustee

728. To Agree Minutes of Parish Council meeting held on Thursday 2nd October 2025

The minutes of the meeting were agreed as a true and accurate record of the meeting and signed by the Chairman

Action: The Clerk to add the minutes to the website

729. Planning – To receive the planning panel report on planning applications received:

05/25/0015/T - Notification to fell one Holm Oak and one cypress tree and to carry out management works to two maple trees and one Ginkgo tree within Bishops Hull Conservation Area at The Old Manse, Bishops Hull Road, Bishops Hull

Resolved: To support the comments of the Arbicultural Officer

05/25/0016 - Erection of a two storey extension to the rear of 16 Shutemead, Bishops Hull

Resolved: No comment

Action: The Clerk to submit the responses

730.Kinglake

Update on outstanding works prior to land transfer

The Clerk advised the PC are still awaiting the tree report and the repair of one piece of play equipment

To discuss any further actions or confirm acceptance of transfer

Await tree inspection report and play equipment repairs

731.Devolution - Bishops Hull Play Park

To receive update from Playing Fields Trust on repairs and removal of equipment

The Playing fields Trust Chairman was present and had submitted a written report prior to the meeting, which was circulated to Members. He advised the repairs had all been completed and the removal of equipment will proceed shortly.

To discuss The Playing Fields Trust request for a financial contribution to the gate repairs

Although not permitted to vote, Cllr Hunt requested to speak on this matter, which the Chair approved. He asked Members to support this request, as the PFT had completed all the works requested by the PC. After much discussion, the following proposal was put forward:

Resolved: As a good will gesture the PC will pay £250 towards the cost of the gate repairs. A vote took place of 3 for 2 against, therefore the motion was carried

Action: The Clerk to schedule the payment

To receive latest update on progress of land transfer of the play park from Somerset Council

No update received

To discuss any further actions or confirm acceptance of transfer

Defer to December meeting

Action:

1. The Clerk to add to the December agenda
2. The Clerk and Chair to carry out an inspection of the playpark ahead of the December meeting

732.Financial Matters

Detail of Receipts and Payments since previous meeting

Receipts

Community News adverts	£600
VAT refund	£3,111.36
Allotment rent/deposits	£50.00

Payments

Mobile phone – October	£8.54
Carly Press - November CN and Insert	£343.00
Parsons - Bishops Mead seeding	£840.00
Somerset Council - new bin Kinglake	£206.40
Somerset Council - 2 SID posts	£565.50

Somerset Council - Quarter 2 dog bin charges
 Reduced for 4 weeks not emptied £421.20
 Parsons - Bishops Mead September £304.51
 BH HUB hire October £28.00
 HMRC - October £383.44
 SC Pensions - October £496.55
 H McGladdery Expenses £11.25
 The Clerks October salary was paid in this period

Invoices to be approved

H McGladdery – Poppy Wreath £25.00
 Elan City – Speed Indictor Device £3083.30
 Ronnies Groundworks – Allotments £1020.00
 SALC – Code of conduct training £50.00
 SALC – Planning training £30.00
 HUB hire – November £28.00
 Gerid Eysers – Allotments £60.00
 SALC – Archives training £20.00
 Anthony Collins legal fees Bishops Mead £1207.00
 Jill Larcombe internal audit £55.00
 Parsons – Bishops Mead October £589.06

Action: The Clerk to schedule the payments

To receive budget to spend monthly report (attached)

To receive the Internal Audit report

No matters of non-compliance were highlighted

Action: The Clerk to add to the website

733.Clerks Report which will include all matters arising from previous minutes and items of interest

The Clerk’s report was distributed to Members detailing minute actions. The Clerk also advised she had been in consultation with Highways, over the lack of action to cut back the foliage at the priority sign in BH Rd. Confirmation has now been received that this will be carried out next week under the supervision of a Highways Officer to ensure the correct amount of foliage is cut back, so the sign can be clearly seen from a driver’s perspective.

734.Parish maintenance:

To agree any areas requiring additional maintenance

Resolved: A budget of £500 was set to clear the leaves from the path from the play park to the school.

Action: The Clerk to obtain quotes and authorise contractors

To receive an update on planting in the Parish

All the planting has now been completed

735.Bishops Mead

To discuss quotes for a new “Welcome to Bishops Mead” sign

The quote from Arien signs of £1,229.60 was approved to produce and deliver a sign. Members chose font Arial and agreed to add an image of a tree to the sign

Action: The Clerk to place the order and request a proof

736.Speed Indicator Device Update

Update on SID activity and planned locations for installation

One SID is on Bishops Hull Road and the other on Silk Mills. The Chair has obtained data from both devices. Cllr Hunt expressed a wish for the SID to be removed from Silk Mills and permanently placed on Waterfield Drive. The Chair and Cllr Reed explained there is not a dedicated post in this location, therefore the solar panel could not be used.

Resolved:

1. Add agenda items for December for all Members to discuss the locations based on SID data and to discuss installing a dedicated post on Waterfield Drive
2. To change the direction of the SID in Bishops Hull Road after the hedge has been cut

Action:

1. The Clerk to add the agenda items
2. The Chair to circulate SID data ahead of the December meeting

737.Allotment update

Work has now been carried out to replace the taps with non-return valves to ensure they are compliant. Additional works maybe required to investigate a possible water leak.

Resolved: The water will be turned off for winter to prevent burst pipes

Action:

1. The Chair to turn the water off
2. The Clerk to advise allotment holders
3. The Clerk and Chair to look at meter reading to ascertain if there is a leak
4. To investigate in the Spring if additional works are required

738.Update on Parish Council proposal to reduce speed limits on A38

To receive latest update from SC Officer Kate Brown relating to the progress of this project

SC Officer Kate Brown has advised the Traffic Regulation Order is being prepared and will be circulated to Councillors at the end of the month. The works would be proposed to be carried out in the spring.

739.Suggested items from Councillors for inclusion in next meeting

- Draft budget
- Play Park transfer
- Kinglake transfer
- SID locations and new post

740.Date of next meeting: Thursday 4th December 2025, 7pm at The Hub

Meeting closed: 8.30pm

Cllr Tony Taylor – Chairman

Attachment:

1. Budget to spend report

1. Budget to spend report

RECEIPTS	Actual		Budget	Variance	
Precept	£ 74,000.00		£ 74,000.00	£ -	
Interest	£ 2,044.65		£ 1,000.00	£ 1,044.65	
Community News	£ 2,604.00		£ 2,850.00	-£ 246.00	
Allotments	£ 192.50		£ 815.00	-£ 622.50	
Loan	£ 917.69		£ 1,835.38	-£ 917.69	
CIL Payments	£ -			£ -	
Vat refund	£ 3,111.36			£ 3,111.36	
Total Receipts	£ 82,870.20		£ 80,500.38	£ 2,369.82	
					6 months costs
PAYMENTS					
VAT	£ 3,209.25			£ 3,209.25	
Clerks salary	£ 12,512.01		£ 30,000.00	-£ 17,487.99	-£ 8,744.00
Pension Contributions	£ 3,332.32		£ 8,400.00	-£ 5,067.68	-£ 2,533.84
Clerks allowance	£ 156.00		£ 350.00	-£ 194.00	-£ 97.00
Establishment costs	£ 496.98		£ 1,500.00	-£ 1,003.02	-£ 501.51
Local amenities	£ 1,201.98		£ 5,000.00	-£ 3,798.02	-£ 1,899.01
Supporting local groups	£ 67.97		£ 1,500.00	-£ 1,432.03	-£ 716.02
Allotments	£ 691.11		£ 1,000.00	-£ 308.89	-£ 154.45
Community news	£ 1,493.00		£ 2,850.00	-£ 1,357.00	-£ 678.50
Audit (Establishment cost)	£ 367.50		£ 750.00	-£ 382.50	-£ 191.25
Insurance (Establishment cost)	£ 503.04		£ 1,500.00	-£ 996.96	-£ 498.48
CIL funds	£ 11,809.50		£ -	£ 11,809.50	£ 5,904.75
Local services	£ 217.00		£ 6,500.00	-£ 6,283.00	-£ 3,141.50
137	£ -		£ -	£ -	£ -
Membership	£ 1,491.03		£ 1,400.00	£ 91.03	£ 45.52
Loan	£ 917.69		£ 1,853.38	-£ 935.69	-£ 467.85
Training	£ 183.00		£ 500.00	-£ 317.00	-£ 158.50
Footpath maintenance	£ 217.00		£ 1,000.00	-£ 783.00	-£ 391.50
Rospa play inspection			£ 1,000.00	-£ 1,000.00	-£ 500.00
Playground repairs			£ 2,000.00	-£ 2,000.00	-£ 1,000.00
Speed indicator device	£ 550.52		£ 500.00	£ 50.52	£ 25.26
Bishops Mead	£ 2,095.68		£ 10,000.00	-£ 7,904.32	-£ 3,952.16
Bishops Hull Playing Fields Trust			£ 1,000.00	-£ 1,000.00	-£ 500.00
Community Woodland			£ 1,000.00	-£ 1,000.00	-£ 500.00
Planting	£ 63.99		£ 1,000.00	-£ 936.01	-£ 468.00
Total Payments	£ 41,576.57		£ 80,603.38	-£ 42,236.06	-£ 14,223.13
Surplus / Defecit	£ 41,293.63	£ -	-£ 103.00	£ 44,605.88	