

MINUTES OF THE MEETING OF BISHOPS HULL PARISH COUNCIL
Held at Bishops Hull Hub on THURSDAY 4th DECEMBER 2025

Members Present:

Cllr T Taylor – Chairman
Cllr J Emmott Cllr N Fernandes
Cllr H Harper Cllr R Reed
Cllr M Trout Cllr J Wilson

Also Present: Helen McGladdery – Clerk and RFO and two members of the public

Have Your Say

Cllr Ellis and Cllr Hunt submitted a report which was distributed to Members

Meeting starts 7.10pm

741. To receive apologies for absence and approve reasons given

Somerset Cllr Ellis
Cllr J Hunt – Parish and Somerset – Medical reasons
Cllr B Fernandes – Medical reasons

742. Declaration of Interest not already recorded

None

743. To Agree Minutes of Parish Council meeting held on Thursday 6th November 2025

The minutes of the meeting were agreed as a true and accurate record of the meeting and signed by the Chairman

Action: The Clerk to add the minutes to the website

744. Planning – To receive the planning panel report on planning applications received:

05/25/0020/LB - Replacement of 9 No. windows and 3 No. doors on the two storey annexe at Barr House, Barr Lane, Bishops Hull

Resolved: No comment

05/25/0018 - Demolition of coach house and erection of 1 No. two storey dwelling with garage at Tytherleigh House, Netherclay, Bishops Hull

Resolved: No comment

Action: The Clerk to submit the responses

745. Kinglake

Update on outstanding works prior to land transfer

Still awaiting the tree report and no further updates received from Persimmon

To discuss any further actions or confirm acceptance of transfer

A resident has advised that they may be making a claim against persimmon in relation to possible subsidence of their garage – the Clerk has received confirmation from the PC solicitor that this would need to be resolved before the land transfer can be finalised.

Action: The Clerk to contact the resident for full details to pass on to the solicitor

746. Devolution –

Bishops Hull Play Park

To receive update from Clerk and Chairman following inspection of play Park

The Clerk and Chair confirmed all actioned had been carried out and the only outstanding matters were to remove the broken bench and compost heap from outside the play area. The compost heap is joint responsibility between the HUB and Playing Fields Trust.

Action: The Clerk to advise the PF Trust

To receive latest update on progress of land transfer of the play park from Somerset Council

No further update

To discuss any further actions or confirm acceptance of transfer

Resolved: Councillors agreed the play park is now in an acceptable condition to proceed with the transfer

Action: The Clerk to advise the PC solicitor

Requests from Somerset Council

To discuss requests from Somerset Council to take on additional areas within the Parish

Somerset Council have asked if the PC would like to take ownership of the grass verges off New Wellington Road (opposite the crematorium) and Netherclay Woodland.

Resolved: Councillors unanimously agreed not to take on any more land from SC

Action: The Clerk to advise SC

747. Financial Matters

Detail of Receipts and Payments since previous meeting

Receipts

Community News adverts	£240.00
BH HUB Loan	£917.69

Payments

Parsons - October 25	£589.06
Arien - Bishops mead sign 50% deposit	£589.80
Parsons- Bishops Mead bench	£1,428.00
Carly Press - Dec CN	£190.00
HMRC – Nov Tax and NI	£372.56
SC Pensions - Nov	£489.38
H McGladdery Expenses	£31.74
BH HUB Loan	£917.69

Invoices to be approved

Parsons – Bishops Mead – November	£152.26
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To receive budget to spend monthly report - Attached

To receive the draft budget – Attached

A budget setting briefing meeting has been set for Councillors in January ahead of the PC meeting.

To consider funding DBS checks for Emergency Co-ordinators

Resolved: Councillors agreed to fund and carry out volunteer DBS checks on the 4 Co-ordinators

Action: The Clerk to progress the checks

748.Clerks Report which will include all matters arising from previous minutes and items of interest

The Clerk's report was distributed to Members detailing minute actions.

749.Speed Indicator Device

To receive the latest data from both devices

The data from the devices on both Bishops Hull Road and Silk Mills Road has proven that the speeding of vehicles has significantly decreased since using the SIDs, and the speed watch data has endorsed this.

To discuss purchasing additional posts

Resolved: Councillors agreed not to purchase anymore posts, as there was not a location in Waterfield Drive to install one on public land and no other areas of concern have been raised by residents.

To agree locations for the next two month

Resolved: Councillors agreed to keep 1 SID on Bishops Hull Road and to move the other SID from Silk Mills Road to the new dedicated post on Wellington New Road. Waterfield Drive site is under review.

Action:

1. Cllr N Fernandes, Reed and Taylor to move the SID in January
2. The Clerk to add an agenda item for January to review locations
3. The Clerk to add a note to the Community News to advise the SID still collects data when it is not showing the speeds
4. Full Community News article to be added in February showing stats, Cllr Taylor and N Fernandes to supply data to Clerk

750.Parish maintenance:

Update on additional maintenance carried out

Leaf clearance on Bishops Hull Hill was carried out and compliments received from residents

To agree any areas requiring additional maintenance

Concerns were raised that the steps from the playing field to Gillards still haven't been painted by SC, potentially causing a trip hazard.

Action: The Clerk to contact Parsons to seek a quote and a £200 budget was set

751.To adopt amended Standing Orders and reviewed Freedom of Information policies

Resolved: Councillors adopted the policies

Action: The Clerk to add to the website

752.Update on Parish Council proposal to reduce speed limits on A38

SC have advised the Traffic Regulation Order will be displayed before Christmas and works carried out in late spring/early summer

753.Suggested items from Councillors for inclusion in next meeting

- Budget
- Three Year Forecast
- Precept
- Compost heap removal
- SIDs

754.Date of next meeting: Thursday 22nd January 2026, 7pm at The Hub

Meeting closed: 8.10pm

Cllr Tony Taylor – Chairman

Attachment:

1. Budget to spend report
2. Draft Budget

1. Budget to spend report

RECEIPTS	Actual		Budget	Variance	
Precept	£ 74,000.00		£ 74,000.00	£ -	
Interest	£ 2,044.65		£ 1,000.00	£ 1,044.65	
Community News	£ 2,724.00		£ 2,850.00	-£ 126.00	
Allotments	£ 192.50		£ 815.00	-£ 622.50	
Loan	£ 1,835.38		£ 1,835.38	£ -	
CIL Payments	£ -			£ -	
Vat refund	£ 3,111.36			£ 3,111.36	
Total Receipts	£ 83,907.89		£ 80,500.38	£ 3,407.51	
					6 months costs
PAYMENTS					
VAT	£ 4,527.61			£ 4,527.61	
Clerks salary	£ 14,351.23		£ 30,000.00	-£ 15,648.77	-£ 7,824.39
Pension Contributions	£ 3,821.70		£ 8,400.00	-£ 4,578.30	-£ 2,289.15
Clerks allowance	£ 156.00		£ 350.00	-£ 194.00	-£ 97.00
Establishment costs	£ 537.72		£ 1,500.00	-£ 962.28	-£ 481.14
Local amenities	£ 1,201.98		£ 5,000.00	-£ 3,798.02	-£ 1,899.01
Supporting local groups	£ 317.97		£ 1,500.00	-£ 1,182.03	-£ 591.02
Allotments	£ 1,601.11		£ 1,000.00	£ 601.11	£ 300.56
Community news	£ 1,683.00		£ 2,850.00	-£ 1,167.00	-£ 583.50
Audit (Establishment cost)	£ 422.50		£ 750.00	-£ 327.50	-£ 163.75
Insurance (Establishment cost)	£ 503.04		£ 1,500.00	-£ 996.96	-£ 498.48
CIL funds	£ 16,060.42		£ -	£ 16,060.42	£ 8,030.21
Local services	£ 217.00		£ 6,500.00	-£ 6,283.00	-£ 3,141.50
137	£ 25.00		£ -	£ 25.00	£ 12.50
Membership	£ 1,491.03		£ 1,400.00	£ 91.03	£ 45.52
Loan	£ 1,835.38		£ 1,853.38	-£ 18.00	-£ 9.00
Training	£ 283.00		£ 500.00	-£ 217.00	-£ 108.50
Footpath maintainance	£ 217.00		£ 1,000.00	-£ 783.00	-£ 391.50
Rospa play inspection			£ 1,000.00	-£ 1,000.00	-£ 500.00
Playground repairs			£ 2,000.00	-£ 2,000.00	-£ 1,000.00
Speed indicator device	£ 550.52		£ 500.00	£ 50.52	£ 25.26
Bishops Mead	£ 3,593.56		£ 10,000.00	-£ 6,406.44	-£ 3,203.22
Bishops Hull Playing Fields Trust			£ 1,000.00	-£ 1,000.00	-£ 500.00
Community Woodland			£ 1,000.00	-£ 1,000.00	-£ 500.00
Planting	£ 63.99		£ 1,000.00	-£ 936.01	-£ 468.00
Total Payments	£ 53,460.76		£ 80,603.38	-£ 31,670.23	-£ 9,689.15
Surplus / Defecit	£ 30,447.13	£ -	-£ 103.00	£ 35,077.74	

2. Draft budget 2026/27

BUDGET 2026/27					
	24/25 Actual	25/26 Budget	25/26 Projected		Budget 26/27
ESTIMATED RECEIPTS					
Precept	£ 71,000.00	£ 74,000.00	£ 74,000.00		£ 76,000.00
Additional grants			£ 1,100.00		£ -
Community News	£ 2,854.00	£ 2,850.00	£ 2,850.00		£ 2,850.00
Allotments	£ 1,010.00	£ 815.00	£ 815.00		£ 815.00
Bank interest	£ 3,730.97	£ 1,000.00	£ 1,500.00		£ 1,000.00
Bishops Hull HUB Loan repayment	£ 1,835.38	£ 1,835.38	£ 1,835.38		£ 1,835.38
TOTAL RECEIPTS	£ 80,430.35	£ 80,500.38	£ 82,100.38	TOTAL	£ 82,500.38
ESTIMATED PAYMENTS					
Basic payments					
Clerk's salary inc NI contributions	£ 19,018.94	£ 30,000.00	£ 25,000.00		£ 31,500.00
Pension contributions	£ 5,180.87	£ 8,400.00	£ 6,000.00		£ 8,650.00
Clerk's allowance	£ 312.00	£ 350.00	£ 312.00		£ 350.00
Establishment costs	£ 1,043.90	£ 1,500.00	£ 1,000.00		£ 1,000.00
Membership	£ 1,142.28	£ 1,400.00	£ 1,491.03		£ 1,750.00
Litter/Dog Bins/noticeboards	£ 2,625.84	£ 5,000.00	£ 2,400.00		£ 4,000.00
Allotments	£ 1,976.67	£ 1,000.00	£ 2,000.00		£ 1,000.00
Audit fees	£ 417.50	£ 750.00	£ 422.50		£ 750.00
Insurance	£ 500.41	£ 1,500.00	£ 1,500.00		£ 1,500.00
Footpath maintenance	£ -	£ 1,000.00	£ 1,000.00		£ 1,000.00
Community News	£ 2,450.00	£ 2,850.00	£ 2,500.00		£ 2,850.00
Bishops Hull HUB Loan	£ 1,835.38	£ 1,853.38	£ 1,853.38		£ 1,853.38
Training	£ 135.00	£ 500.00	£ 300.00		£ 500.00
ROSPA/Play inspections	£ -	£ 3,000.00	£ 450.00		£ 3,000.00
Playground repairs	£ -	£ -	£ -		£ 2,500.00
Speed Indicator Device & Volunteers	£ -	£ 500.00	£ 750.00		£ 500.00
Kinglake and Bishops Mead legal fees	£ -		£ 1,207.00		£ -
Bishops Mead maintainance	£ -	£ 10,000.00	£ 5,000.00		£ 8,000.00
Elections		£ -	£ 1,250.00		£ 1,250.00
Local Services	£ 480.36	£ 6,500.00	£ 3,000.00		£ 6,500.00
Sub Total	£ 37,119.15	£ 76,103.38	£ 57,435.91	Sub total	£ 78,453.38
Optional payments for consideration					
Bishops Hull Plating Fields Trust	£ -	£ 1,000.00	£ 250.00		£ 1,000.00
Community Woodland	£ 500.00	£ 1,000.00	£ 1,000.00		£ 1,000.00
Supporting local groups/donation	£ 1,093.00	£ 1,500.00	£ 100.00		£ 1,000.00
Planting around village entrance	£ -	£ 1,000.00	£ 63.99		£ 300.00
New play equipment in play park		£ -	£ -		£ 10,000.00
sub total	£ 1,593.00	£ 4,500.00	£ 1,413.99	£ -	£ 13,300.00
TOTAL PAYMENTS	£ 38,712.15	£ 80,603.38	£ 58,849.90		£ 91,753.38
Defict/Suplus	£ 41,718.20	-£ 103.00	£ 23,250.48		-£ 9,253.00